



## **Detroit Wayne Mental Health Authority**

707 W. Milwaukee St.  
Detroit, MI 48202-2943  
Phone: (313) 833-2500  
[www.dwmha.com](http://www.dwmha.com)

FAX: (313) 833-2156  
TDD: (800) 630-1044 RR/TDD: (888) 339-5588

### **OPEN LETTER TO DWMHA PROVIDER NETWORK FROM THE OFFICE OF RECIPIENT RIGHTS**

July 20, 2017

Dear Sir/Madam:

The Michigan Mental Health Code requires that all staff employed by or contracted with the community mental health service system must receive New Hire Recipient Rights training within 30 days of their hire date. In an effort to ensure this mandate is met, the Detroit Wayne Mental Health Authority (DWMHA) Office of Recipient Rights (ORR) is revising the process by which New Hire Recipient Rights training will be delivered.

NOTE: The New Hire Recipient Rights training offered by DWMHA-ORR, does not meet the Substance Use Disorder (SUD) program rights training requirements. These revisions do not apply to the required rights training for SUD programs.

The previous New Hire training was developed as a two part process. Part 1 was done online and Part 2 was a 3-hour face-to-face session. The intention of the two-part session was to make it more convenient for staff to meet the 30 day requirement by having access to Part 1 online. Unfortunately, it did not provide the results intended.

Effective August 14, 2017 the Recipient Rights for New Hires Part 1 will be discontinued.

- Staff who were hired on or before 8/13/17 must do Part 1.
- The 60 day delay for Part 2 has been discontinued. Staff waiting to take Part 2 should be promptly registered into the next empty seat if not already scheduled.

**Effective August 14, 2017 the New Hire Recipient Rights Training (NHRRT) will be a one session face-to-face class 4 hours in length.**

DWMHA ORR will conduct this training at our current location, 707 W. Milwaukee, Detroit. It is our intention to add other locations in the near future.

The registration process instructions and other resource documents are attached. They can also be found on the DWMHA website ([www.dwmha.com](http://www.dwmha.com)) under the "Rights and Advocacy" tab.

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ORR appreciates both your understanding and patience as we go through this transition. If you have any questions or concerns, or have comments or suggestions on how to improve this process, please send an email with the subject line “TRAINING SUGGESTIONS” to the ORR Training Unit at [orr.training@dwmha.com](mailto:orr.training@dwmha.com).

DWMHA ORR is looking for providers to host the NHRRT in their facilities. We would like to have locations in all corners of Wayne County for the convenience of the trainees. If you have a location to offer, please send an email with the subject line “TRAINING SPACE OFFER” to [orr.training@dwmha.com](mailto:orr.training@dwmha.com). You will be contacted shortly thereafter.

Respectfully,



C. J. "Kip" Kliber  
Director, Office of Recipient Rights

Attachments: FY17 New Hire Recipient Rights Training Protocol and FAQs  
MH-WIN instructions  
Executive summary – registration process  
Parking map